Building Permit Application#_____
Application Received:_____

Applicant & Property Information

Date:_____Applicant Name: _____

Email:_____Contact # _____

Project Address:_____Zone:_____

Total Square Feet:_____Height:_____Length:_____Width: _____ Project valuation:_____

Contractor Information

Plumbing : _____

Electrical : _____

Mechanical : _____

Responsible Parties

Project Manager:_____Address:_____

Email:_____Phone #: _____

General Contractor:_____Address: _____

Email:_____Phone #: _____

Type of Structure

☐ **This is a residential structure. What kind?**

☐ New ☐ Single-Family Residence

☐ Existing ☐ Multi-Family Residence

☐ Other_____

☐ **This is a commercial structure. What kind?**

☐ New ☐ Apartments ☐ School

☐ Existing ☐ Office ☐ Warehouse

☐ Retail ☐ Other_____

Project Information

Scope of Project		Scope of work details:
☐ Accessory Building	☐ Fire Sprinklers	**Drawings and Plat/Survey noting setbacks are required for New Construction, Additions, and Remodels**
☐ Addition	☐ Foundation Repair	
☐ Carport	☐ New Construction	
☐ Certificate of Occupancy	☐ Remodel	
☐ Culvert/Driveway	☐ Roof Replace	
☐ Demolition*Have you conducted an asbestos survey? Y/N	☐ Other_____	

_____ _____
Applicant Signature Date

NOTICE: Permit expires if the work authorized has not begun within 180 days from the date of the permit or if the work is suspended or abandoned for a period of 180 days. After 180 days a new permit must be obtained. The fee shall be one-half the amount of a new permit fee. **PERMITS ARE VALID FOR ONE YEAR FROM THE DATE OF ISSUANCE**

OFFICE USE ONLY **Permit Fee $_____**

FLOOD PLAIN ☐ FLOODPLAIN MANAGER _____

APPROVED _____ DATE: _____20_____. REJECTED: _____ DATE: _____20_____

REASON REJECTED: _____